



MSU Student Housing Cooperative, Inc.

541 E Grand River Ave • East Lansing, MI 48823 • +(517) 335-8313

E-Mail: memberservices@msu.coop Web: www.msu.coop

Position Posting MSU Student Housing Cooperative

Position : Cooperative Housing
Engagement Coordinator



The MSU Student Housing Cooperative is hosting an AmeriCorps*VISTA in coordination with the Power of We Consortium in Ingham County, Michigan. We are seeking an individual to join our team for a year to increase quality of living, financial stability, and economic opportunities to Ingham County residents through Cooperative Housing and resource-sharing.

Logistics

Location : 541 East Grand River Ave, East Lansing, MI

Term : 1 Year

Start Date : Flexible for late Spring/early Summer 2017

End Date : Dependent on start date

Who May be Considered : Any U.S. Citizen age 18 or over

Annual Living Allowance : \$11,881 per year

Time Requirements : 36-40 hrs per week

Application Deadline : April 28th, 2017

Benefits : Financial Aid Award Package education award / **stipend \$5775 / \$1500**, health insurance, childcare and transportation allowance, AmeriCorps Membership

Position Description:

The Cooperative Housing Engagement Coordinator will develop a plan to recruit and train new members and assist in integrating three new Cooperative Houses into our existing operations. They'll design targeted marketing materials and opportunities, review and help improve membership processes such as : screening, new member orientation, trainings, and budgeting. By doing this, they'll provide new services and amplify our existing strengths.

Initially, the VISTA will become familiar with the MSU Student Housing Cooperative (MSU SHC) and Cooperative Housing in general in order to establish a strong sense of our Cooperative in relation to the regional and national Housing Cooperative movement. They will assess SHC's opportunities and shortcomings in meeting community needs in Ingham County by reviewing current outreach and resident training programs, identify financial, education, or cultural barriers to membership and retention for low-income families and individuals with dependents, disabilities, and first generation college students.

Community networking and coordinating with other human services and support agencies in Ingham County will be an integral part of the VISTA's work. By doing this, they'll create further community relationships with our current organization, expanding the services we provide. Throughout this position, the goal in mind is to expand and grow our Cooperative Housing. A full, detailed description of the position and application process is posted online :
(url)



Skills Required: Willing to work as a member on a team, strong writing and communication skills, computer proficiency

Skills Requested: Knowledge on the Cooperative Movement, knowledge of non-profit housing networks and services in the Ingham County and Greater Lansing Area or similar, a Bachelor's Degree in any (but not limited to) the following areas : Urban Planning and Development, Political Science, Business, Peace and Justice Studies, Anthropology, community organizing experience

A preferred applicant would be one who is familiar with the Cooperative movement, has some experience within Cooperative housing, and is enthusiastic about the Cooperative Principles and expanding the Cooperative movement to assist in providing more affordable housing to others.

Accepted applicant will have all standard requirements of an Americorps VISTA, and have a regional team leader in assisting their work alongside our in-office staff.*

How to apply : Please send a Cover Letter, Resume, and 3 Professional References to [hiring@msu.coop](mailto: hiring@msu.coop) . Applicants will also be required to submit an application to Americorps*VISTA for approval. Please do not call our office.